

Woodcrest Junior High School

2725 South Campus Avenue • Ontario, CA 91761 • 909-923-3455 • Grades 7-8
Sue Pederson, Principal
sue_pederson@chino.k12.ca.us
www.chino.k12.ca.us

2015-16 School Accountability Report Card Published During the 2016-17 School Year



Chino Valley Unified School District

5130 Riverside Drive Chino, CA 91710-4130 (909) 628-1201 www.chino.k12.ca.us

District Governing Board

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Assistant Superintendent, Human
Resources

Grace Park, Ed.D.
Assistant Superintendent,
Curriculum, Instruction,
Innovation, and Support

Gregory J. Stachura
Assistant Superintendent,
Facilities, Planning & Operations

School Description

Our mission is to provide a safe and supportive educational environment where students, parents, and staff work as a collaborative team. Woodcrest Junior High School is dedicated to promoting high standards in curriculum, instruction, and personal behavior. Students will be engaged in a challenging curriculum based on Common Core Content Standards in order to increase academic achievement. In addition, students will develop skills to become successful, well rounded, responsible students who will be productive members in our culturally diverse society.

We are united in our purpose to create and cultivate life long learners who will make a positive impact on the community.

About the SARC

By February 1 of each year, every school in California is required by state law to publish a School Accountability Report Card (SARC). The SARC contains information about the condition and performance of each California public school. Under the Local Control Funding Formula (LCFF) all local educational agencies (LEAs) are required to prepare a Local Control and Accountability Plan (LCAP), which describes how they intend to meet annual school-specific goals for all pupils, with specific activities to address state and local priorities. Additionally, data reported in an LCAP is to be consistent with data reported in the SARC.

- For more information about SARC requirements, see the California Department of Education (CDE) SARC Web page at http://www.cde.ca.gov/ta/ac/sa/.
- For more information about the LCFF or LCAP, see the CDE LCFF Web page at http://www.cde.ca.gov/fg/aa/lc/.
- For additional information about the school, parents/guardians and community members should contact the school principal or the district office.

2015-16 Student Enrollment by Grade Level				
Grade Level Number of Students				
Grade 7	231			
Grade 8	208			
Total Enrollment	439			

2015-16 Student Enrollment by Group					
Group	Percent of Total Enrollment				
Black or African American	3				
American Indian or Alaska Native	0.2				
Asian	5.2				
Filipino	1.8				
Hispanic or Latino	80				
Native Hawaiian or Pacific Islander	0.2				
White	8.7				
Two or More Races	0.5				
Socioeconomically Disadvantaged	73.1				
English Learners	14.1				
Students with Disabilities	15.7				
Foster Youth	0.7				

A. Conditions of Learning

State Priority: Basic

The SARC provides the following information relevant to the Basic State Priority (Priority 1):

- Degree to which teachers are appropriately assigned and fully credentialed in the subject area and for the pupils they are teaching;
- Pupils have access to standards-aligned instructional materials; and
- School facilities are maintained in good repair.

Teacher Credentials						
Woodcrest Junior High School	14-15	15-16	16-17			
With Full Credential	21.6	21.4	22.4			
Without Full Credential	0	0	0			
Teaching Outside Subject Area of Competence	0	1	0			
Chino Valley Unified School District	14-15	15-16	16-17			
With Full Credential	•	•	22.4			
Without Full Credential	*	*				
Teaching Outside Subject Area of Competence	+	+	0			

Teacher Misassignments and Vacant Teacher Positions at this School							
Woodcrest Junior High School 14-15 15-16 16-17							
Teachers of English Learners	0	0	0				
Total Teacher Misassignments	0	1	0				
Vacant Teacher Positions	0	0	0				

[&]quot;Misassignments" refers to the number of positions filled by teachers who lack legal authorization to teach that grade level, subject area, student group, etc. Total Teacher Misassignments includes the number of Misassignments of Teachers of English Learners.

Core Academic Classes Taught by Highly Qualified Teachers

2015-16 Percent of Classes In Core Academic Subjects Core Academic Classes Taught by Highly Qualified Teachers							
Location of Classes Taught by Highly Qualified Teachers Qualified Teachers							
This School	100.0	0.0					
	Districtwide						
All Schools	All Schools 97.0 3.0						
High-Poverty Schools	95.4	4.6					
Low-Poverty Schools	98.6	1.4					

^{*} High-poverty schools are defined as those schools with student eligibility of approximately 40 percent or more in the free and reduced price meals program. Low-poverty schools are those with student eligibility of approximately 39 percent or less in the free and reduced price meals program.

Quality, Currency, Availability of Textbooks and Instructional Materials (School Year 2016-17)

On October 6, 2016, the Chino Valley Unified School District's (CVUSD) Board of Education held a public hearing to certify the extent to which textbooks and instructional materials have been provided to students. The Board of Education adopted Resolution 2016/2017-10 which certifies as required by Education Code 60119 that (1) sufficient textbooks and instructional materials have been provided to each student, including English learners, that are aligned to the academic content standards and consistent with the cycles and context of the curriculum frameworks in the following subjects: history/social science, mathematics, reading/language arts, and science, (2) sufficient textbooks or instructional materials were provided to each pupil enrolled in foreign language or health classes, (3) laboratory equipment was available for science laboratory classes offered in grades 9-12, inclusive.

Textbooks and instructional materials are provided for each student for use in class and to take home. It was determined that each pupil in each school has sufficient textbooks and instructional materials that are aligned to the academic content standards in the core subject areas for the 2016/2017 school year.

*Note: CVUSD elected to wait for new additions of State Board approved materials that would be aligned with current Common Core State Standards. To ensure alignment with current state standards the McDougal Littell Reading and Language Arts textbook is being supplemented with English Language Arts (ELA) units of study that were written by our ELA teachers using the rigorous curriculum design model. These supplemental units were focused on Common Core State Standards.

	Textbooks and Instructional Materials Year and month in which data were collected: October 2016							
Core Curriculum Area	Textbooks and Instructional Materials/Year of Adoption							
Reading/Language Arts	7-8 McDougal Littell; McDougal Littell Reading and Language Arts Program Adopted: 2003)7-8 Scholastic; Read 180 (Adopted: 2011)							
	The textbooks listed are from most recent adoption: No							
	Percent of students lacking their own assigned textbook: 0							
Mathematics	7-8 Houghton Mifflin & Harcourt, Big Ideas Math, Course 1, Course 2, and Course 3 (Adopted: 2015)							
	The textbooks listed are from most recent adoption: Yes							
	Percent of students lacking their own assigned textbook: 0							
Science	7-8 Pearson Prentice Hall; Prentice Hall California Science Explorer, Focus on Earth, Life, and Physical Science (Adopted: 2008)							
	The textbooks listed are from most recent adoption: Yes							
	Percent of students lacking their own assigned textbook: 0							
History-Social Science	7-8 Holt, Rinehart and Winston; Holt California Social Studies (Adopted: 2007)							
	The textbooks listed are from most recent adoption: Yes							
	Percent of students lacking their own assigned textbook: 0							

School Facility Conditions and Planned Improvements (Most Recent Year)

The Chino Valley Unified School District provides a safe, clean environment for students, staff, and parents. Custodians ensure classrooms, restrooms, and campus grounds are kept clean and safe. A scheduled maintenance program is in place to keep all classrooms and facilities well-maintained and provide an environment that is conducive to learning. The school site complies with all laws, rules, and regulations pertaining to hazardous materials and state earthquake standards.

Safety concerns are the number one priority of Chino Valley Maintenance and Operations department. District maintenance supervisors are proactive and conduct inspections at school sites on a continual basis. Classrooms, bathrooms, and general areas are kept in good repair and receive basic cleaning on a daily basis. Detailed cleaning is done during vacation periods.

	Facility Good Repair			3		
	Repair Status					
System Inspected	Good	Fair	Poor	Repair Needed and Action Taken or Planned		
Systems: Gas Leaks, Mechanical/HVAC, Sewer	Х					
Interior: Interior Surfaces		X		Rooms: Library, 8, 9, 20, Co-Ed RR, C114, A121 - Ceiling tiles missing, damaged, loose Rooms: Admin office, library, 147, library workroom, F120, F119, 2, 5, 8, 20, Co-Ed RR, C114, A110, A102, A121, B208, nurse - Stained ceiling tiles Room: A115 - Walls damaged from cracks, tears, holes, water Deficiencies were corrected on or before December 30, 2016.		
Cleanliness: Overall Cleanliness, Pest/ Vermin Infestation	Х			Room: Co-Ed RR - Accumulated refuse, dirt, grime Deficiencies were corrected on or before December 30, 2016.		
Electrical: Electrical			Х	Rooms: 5, C103, C115, C119 - Electrical outlet covers/light switch covers damaged/missing Rooms: B145, library work room, F123, F120, F115, F112, F119, F122, F103, C103, A115, A110, A102, A121, B152, F121, workroom between F108-F110 - Light fixture not working Rooms: Library, B145, F111, F119, F103, C108, C110, C115, C122, C119, A115, A102, A121, B158, conference room, B132, 154, F121 - Replace lamps Rooms: Admin office, 1, 2, 20, 102 - Lighting covers missing, damaged, loose Rooms: Library workroom, lab between 120 - Exposed wires Deficiencies were corrected on or before December 30, 2016.		
Restrooms/Fountains: Restrooms, Sinks/ Fountains	Х			Rooms: F115, F102, C119 - Sink/fountain fixture loose Room: F106 - Water pressure inadequate Rooms: Boys RR, A110 - Sink/fountain not working Deficiencies were corrected on or before December 30, 2016.		
Safety: Fire Safety, Hazardous Materials	x			Room: A121 - Emergency exit unmarked/blocked Deficiencies were corrected on or before December 30, 2016.		
Structural: Structural Damage, Roofs	Х					

School Facility Good Repair Status (Most Recent Year) Year and month in which data were collected: October 2016								
System Inspected		Repair	Status		Repair Needed and			
System Inspected	Good	F	air	Poor	Action Taken or Planned			
External: Playground/School Grounds, Windows/ Doors/Gates/Fences	х				Room: Boys RR - Locks/other security hardware not functioning Rooms: 201, C117 - Doors are broken, damaged, missing Deficiencies were corrected on or before December 30, 2016.			
Overall Rating	Exemplary	Good	Fair	Poor				
		Х						

B. Pupil Outcomes

State Priority: Pupil Achievement

The SARC provides the following information relevant to the State priority: Pupil Achievement (Priority 4):

- Statewide assessments (i.e., California Assessment of Student Performance and Progress [CAASPP] System, which includes the Smarter Balanced Summative Assessments for students in the general education population and the California Alternate Assessments [CAAs] for English language arts/literacy [ELA] and mathematics given in grades three through eight and grade eleven. The CAAs have replaced the California Alternate Performance Assessment [CAPA] for ELA and mathematics, which were eliminated in 2015. Only eligible students may participate in the administration of the CAAs. CAA items are aligned with alternate achievement standards, which are linked with the Common Core State Standards [CCSS] for students with significant cognitive disabilities); and
- The percentage of students who have successfully completed courses that satisfy the requirements for entrance to the University of California and the California State University, or career technical education sequences or programs of study

2015-16 CAASPP Results for All Students								
Percent of Students Meeting or Exceeding the State Standard (grades 3-8 and 11)								
Subject	Sch	ool	Dist	rict	State			
	14-15	15-16	14-15	15-16	14-15	15-16		
ELA	38	41	56	59	44	48		
Math	29	29	43	47	34	36		

Percentages are not calculated when the number of students tested is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

C	AASPP	Results	for All	Studer	nts - Th	ree-Yea	r Comp	arison	
Percent of Students Scoring at Proficient or Advanced (meeting or exceeding the state standards)							ed		
Subject		School			District			State	
	13-14	14-15	15-16	13-14	14-15	15-16	13-14	14-15	15-16
Science	49	45	37	67	64	63	60	56	54

* Science test results include California Standards Tests (CSTs), California Modified Assessment (CMA), and California Alternate Performance Assessment (CAPA) in grades five, eight, and ten. Scores are not shown when the number of students tested is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

Grade	2015-16 Percent of Students Meeting Fitness Standards					
Level	4 of 6	5 of 6	6 of 6			
7	17.7	27	24.3			

Percentages are not calculated when the number of students tested is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

2015-16 CAASPP Results by Student Group Science (grades 5, 8, and 10)

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	Number of	Students	Percent of Students					
Group	Enrolled	with Valid Scores	w/ Valid Scores	Proficient or Advanced				
All Students	210	203	96.7	37.0				
Male	97	96	99.0	38.5				
Female	113	107	94.7	35.5				
Hispanic or Latino	173	170	98.3	34.7				
White	18	16	88.9	50.0				
Socioeconomically Disadvantaged	145	145	100.0	32.4				
English Learners	19	19	100.0	5.3				
Students with Disabilities	39	35	89.7	20.0				

^{*} Science test results include CSTs, CMA, and CAPA in grades five, eight, and ten. The "Proficient or Advanced" is calculated by taking the total number of students who scored at Proficient or Advanced on the science assessment divided by the total number of students with valid scores. Scores are not shown when the number of students tested is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

School Year 2015-16 CAASPP Assessment Results - English Language Arts (ELA) Disaggregated by Student Groups, Grades Three through Eight and Eleven						
		Number o	of Students	Percent of Students		
Student Group	Grade	Enrolled	Tested	Tested	Standard Met or Exceeded	
All Students	7	231	227	98.3	39.6	
	8	210	204	97.1	41.7	
Male	7	131	128	97.7	35.2	
	8	97	95	97.9	33.7	
Female	7	100	99	99.0	45.5	
	8	113	109	96.5	48.6	
Asian	7	18	18	100.0	66.7	
Hispanic or Latino	7	178	176	98.9	35.8	
	8	173	169	97.7	39.6	
White	7	21	19	90.5	31.6	
	8	18	17	94.4	52.9	
Socioeconomically Disadvantaged	7	173	172	99.4	36.0	
	8	145	145	100.0	39.3	
English Learners	7	37	36	97.3	2.8	
	8	19	19	100.0	10.5	
Students with Disabilities	7	45	44	97.8	6.8	
	8	39	36	92.3	8.3	

ELA test results include the Smarter Balanced Summative Assessment and the CAA. The "Percent Met or Exceeded" is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus the total number of students who met the standard on the CAAs divided by the total number of students who participated in both assessments. Double dashes (--) appear in the table when the number of students is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy. The number of students tested includes all students who participated in the test whether they received a score or not; however, the number of students tested is not the number that was used to calculate the achievement level percentages. The achievement level percentages are calculated using only students who received scores.

School Year 2015-16 CAASPP Assessment Results - Mathematics Disaggregated by Student Groups, Grades Three through Eight and Eleven **Number of Students Percent of Students Student Group** Grade Standard Met or **Enrolled Tested** Tested **Exceeded All Students** 7 230 223 97.0 34.1 8 230 223 97.0 34.1 Male 7 97.7 131 128 35.2 8 131 128 97.7 35.2 **Female** 7 99 95 96.0 32.6 8 99 95 96.0 32.6 Asian 7 18 18 100.0 66.7 8 18 18 100.0 66.7 **Hispanic or Latino** 7 177 174 98.3 29.3 8 177 174 98.3 29.3 White 7 17 81.0 29.4 21 8 21 17 81.0 29.4 Socioeconomically Disadvantaged 7 172 169 98.3 33.1 8 172 98.3 33.1 169 **English Learners** 7 36 35 97.2 8.6 97.2 8 36 35 8.6 Students with Disabilities 7 45 44 97.8 9.1

Mathematics test results include the Smarter Balanced Summative Assessment and the CAA. The "Percent Met or Exceeded" is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus the total number of students who met the standard on the CAAs divided by the total number of students who participated in both assessments. Double dashes (--) appear in the table when the number of students is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy. The number of students tested includes all students who participated in the test whether they received a score or not; however, the number of students tested is not the number that was used to calculate the achievement level percentages. The achievement level percentages are calculated using only students who received scores.

44

97.8

9.1

45

C. Engagement

State Priority: Parental Involvement

The SARC provides the following information relevant to the Parental Involvement State Priority (Priority 3):

8

Efforts the school district makes to seek parent input in making decisions for the school district and each schoolsite.

Opportunities for Parental Involvement (School Year 2016-17)

The Woodcrest staff actively encourages a high level of involvement from the parents and the community. A variety of committees are in place, including School Site Council (SSC), Parents Faculty Association (PFA), English Learner Advisory Committee (ELAC), School Site Safety Committee, and the District Advisory Committee. Beyond those committees we offer Parent Night programs that are geared toward teaching parents how to be involved in their students' academic and social lives.

Student Led Conferences help to instill responsibility on 7th and 8th grade students in regards to their academics. Students create a portfolio they present to their parents that is a reflection of their grades, academic strengths, areas of improvements, work examples among other information. These portfolios are presented by students to their parents along with conversation starters to open the lines of communication between parents and students.

The very active Parent Faculty Association (PFA) has donated financially as well as volunteered countless hours to support our students in academics, athletics, noontime activities, after school programs and clubs, field trips, and promotion activities. The level of communication as well as the appearance of the school has been enhanced with the donation of a marquee, sound systems, benches, chairs, and murals. All donations serve to depict the pride of the Woodcrest Wolverines.

State Priority: School Climate

The SARC provides the following information relevant to the School Climate State Priority (Priority 6):

- Pupil suspension rates;
- · Pupil expulsion rates; and
- Other local measures on the sense of safety.

School Safety Plan

Each school has a detailed School Site Safety Plan for emergencies. Each staff member is assigned a specific responsibility in the event of an emergency. Staff members are trained in the plan's components and procedures. Fire, earthquake, and intruder drills are held on a regular basis so that all students and staff are familiar with emergency procedures. Emergency supplies are located on each campus in the event of an emergency.

Assigned staff monitors school grounds daily before, during, and after school. The District policy regarding campus visitors is enforced by requiring everyone to check in at the school office and obtain a visitor's badge. A visitor sign-in log is located in the school office and all visitors must sign in before going onto the campus. In addition, all visitors must wear an identifying badge while on campus. To increase security, all gates remain locked during the school day, so visitors must enter campus through the school office.

The Chino Valley Unified School District is committed to providing an environment that fosters health and safety, in both form and function. This commitment extends to the process of developing and maintaining a comprehensive Emergency and Disaster Preparedness Plan as a part of the District's Safe Schools Plan and is evident from the individual site to the overall District. These plans delineate actions to protect all students while they are at school. The plans are designed with the help of security staff members, local law enforcement, local fire, and emergency management, and public health officials as required by Education Code 32280-32282.

Plans are reviewed and updated yearly in accordance with Education Code 32286. These plans include procedures to respond to critical incidents, such as fire, earthquake, or intruders. School personnel practice these drills regularly.

The primary purpose of the Chino Valley Unified School District Emergency and Disaster Preparedness Plan is to define roles and responsibilities at the site and between the site and district office management. The Emergency and Disaster Preparedness Plan establishes the minimum requirements for school and site plans throughout the District. This Plan meets the requirements of the Standardized Emergency Management System (SEMS) as mandated by California Code of Regulations, Sections 2400-2450, and the National Incident Management System (NIMS) as mandated by Government Code 8607. It also meets the requirements for earthquake preparedness found in Title 5 (California State Education Code, Sections 35295-35297).

Suspensions and Expulsions						
School	2013-14	2015-16				
Suspensions Rate	10.2	7.2	9.1			
Expulsions Rate	0.0	0.0	0.0			
District	2013-14	2014-15	2015-16			
Suspensions Rate	3.8	3.3	3.2			
Expulsions Rate	0.1	0.1	0.1			
State	2013-14	2014-15	2015-16			
Suspensions Rate	4.4	3.8	3.7			
Expulsions Rate	0.1	0.1	0.1			

D. Other SARC Information

The information in this section is required to be in the SARC but is not included in the state priorities for LCFF.

2016-17 Federal Intervention Program					
Indicator	District				
Program Improvement Status	In PI				
First Year of Program Improvement	2009-2010				
Year in Program Improvement	Year 3				
Number of Schools Currently in Program Imp	13				
Percent of Schools Currently in Program Impr	86.7				

Academic Counselors and Other Support Staff at this School				
Number of Full-Time Equivalent (FTE)				
Academic Counselor	0.5			
Counselor (Social/Behavioral or Career Development)				
Library Media Teacher (Librarian)				
Library Media Services Staff (Paraprofessional)	0.8			
Psychologist	0.4			
Social Worker				
Nurse	0.6			
Speech/Language/Hearing Specialist	0.5			
Resource Specialist				
Other				
Average Number of Students per Staff Member				
Academic Counselor				

One Full Time Equivalent (FTE) equals one staff member working full time; one FTE could also represent two staff members who each work 50 percent of full time.

	or run time.											
Average Class Size and Class Size Distribution (Secondary)												
				Number of Classrooms*								
	AV	verage Class Si	ze	1-22 23-32			33+	33+				
Subject	2013-14	2014-15	2015-16	2013-14	2014-15	2015-16	2013-14	2014-15	2015-16	2013-14	2014-15	2015-16
English	24	21	22	7	12	16	9	8	7	4	3	4
Mathematics	25	23	25	6	4	6	5	5	9	6	1	3
Science	32	31	29	1	1	3	3	6	2	9	6	9
Social Science	30	31	27	1	1	3	8	6	4	5	6	7

Number of classes indicates how many classrooms fall into each size category (a range of total students per classroom). At the secondary school level, this information is reported by subject area rather than grade level.

Professional Development provided for Teachers

The Chino Valley Unified School District is committed to high quality Professional Learning to support the instructional capacity of teachers and leaders. Professional learning opportunities are aligned to CVUSD's Area of Emphasis for Common Core ELA, Common Core Math, 4C's-Critical Thinking, Student Behavior, Instructional Technology and Formative Assessments. These areas were identified by the Teaching and Learning Task Force as focus areas for our district in 2015-16. Professional learning opportunities are evaluated through survey results, feedback, and next steps from End-Users. Professional learning opportunities are varied in its delivery: district-wide days during school hours, after-school workshops and volunteer sessions. Implementation for learning is supported through Site-Based PD from Site Administrators and coaching opportunities from Intervention Specialists.

FY 2014-15 Teacher and Administrative Salaries					
Category	District Amount	State Average for Districts In Same Category			
Beginning Teacher Salary	\$45,894	\$45,092			
Mid-Range Teacher Salary	\$72,057	\$71,627			
Highest Teacher Salary	\$96,096	\$93,288			
Average Principal Salary (ES)	\$114,607	\$115,631			
Average Principal Salary (MS)	\$118,830	\$120,915			
Average Principal Salary (HS)	\$130,574	\$132,029			
Superintendent Salary	\$230,000	\$249,537			
Percent of District Budget					
Teacher Salaries	43%	37%			
Administrative Salaries	5%	5%			

For detailed information on salaries, see the CDE Certificated Salaries & Benefits webpage at www.cde.ca.gov/ds/fd/cs/.

FY 2014-15 Expenditures Per Pupil and School Site Teacher Salaries						
11	Ехр	Average				
Level	Total	Restricted	Teacher Salary			
School Site	9,559	2,611	6,948	84,651		
District	+	•	6,192	\$81,554		
State	*		\$5,677	\$75,837		
Percent Diffe	erence: School	12.2	3.8			
Percent Diffe	erence: School	22.4	11.6			

Cells with ♦ do not require data.

Types of Services Funded

The district's general fund includes monies for:

- 1. General operations- services, materials, and support to the general education.
- 2. Specific education-programs offering appropriate, individualized education to students with special needs.
- 3. Special projects- monies from agencies (e.g., federal, state) earmarked for specific services.
- 4. Transportation
- 5. Maintenance and operations
- 6. District administration
- 7. LCFF/LCAP- Serves targeted students of the district See District's LCAP plan located on www.cvusd.k12.ca.us

Each school in the district receives an instructional budget based upon enrollment, programs and on formulas set by the Board of Education policy, state law, agreements with employee bargaining units, and guidelines of outside funding agencies.

DataQuest

DataQuest is an online data tool located on the CDE DataQuest Web page at http://dq.cde.ca.gov/dataquest/ that contains additional information about this school and comparisons of the school to the district and the county. Specifically, DataQuest is a dynamic system that provides reports for accountability (e.g., test data, enrollment, high school graduates, dropouts, course enrollments, staffing, and data regarding English learners).

Internet Access

Internet access is available at public libraries and other locations that are publicly accessible (e.g., the California State Library). Access to the Internet at libraries and public locations is generally provided on a first-come, first-served basis. Other use restrictions may include the hours of operation, the length of time that a workstation may be used (depending on availability), the types of software programs available on a workstation, and the ability to print documents.